

# Ohio Historical Society State Archives of Ohio Local Government Records Program

1982 Velma Avenue Columbus, Ohio 43205

### For State Archives - LGRP Use Only

Date Received:

Date Reviewed:

Items requested for transfer:

YES

NO

If YES, attach copy of transfer form

## ONE-TIME DISPOSAL OF OBSOLETE RECORDS (RC-1) - Part 1

See instructions before completing this form. Must be submitted with PART 2

Section A: Local Government Unit			
Union County Department of Job an	d Family Services		
(local government entity)		(unit)	
			640
1 & Done	John Gore	Director	4-21-11
(signature of responsible official)	(name)	(title)	(date)
Section B: Records Commission			
Union County Brown to County to the			027 645 4477
Union County Records Commission	Common and the common		937-645-4177
		(te	lephone number)
128 South Main Street, Suite 114	Marysville	43040	Union
(address)	(city)	(zip code)	(county)
To have this form returned to the Reco			ORC and approved the
schedules listed on this form and any of	continuation sheets. I further cer	ifv that our commission will r	nake every effort to prevent
these records series from being destro	yed, transferred, or otherwise dis	sposed of in violation of these	schedules and that no record
will be knowingly disposed of which pe	rtains to any pending legal case,	claim, action or request. Th	is action is reflected in the
minutes kept by this commission.			
Charle 67	6e10	9-25-10 Date	*
Records Commission Chair Signature		Date	
Section C: Ohio Historical Society -	State Archives		
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Els abet hormba	rolo Gov't Recor	ds Archivist - L	4RP 514111
Signature	Title		Date
O			
Section D: Auditor of State			
Marty E. Mluch			5-25-11
Signature			Date
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Please Note: The State Archives retains RC-1 forms for seven years. It is strongly recommended that the Records Commission retain a permanent copy of this form.



## ONE-TIME DISPOSAL OF OBSOLETE RECORDS (RC-1) - Part 2

See instructions before completing this form. Must be submitted with PART 1

#### Section E: Table of Records to be Disposed

FROM:	Union County Department of Job and Family Services			
	(local government entity)	(unit)		

(1)	(2)	(3)	(4)	(5)
Schedule Number	Record Title and Description (Inclusive Dates)	Media Type to be Disposed	Media Type to be retained	For use by Auditor of State or OHS-LGRP
DJFS11-01A	CSPC Conference Records 2000-2001	Paper		
DJFS11-01B	CSPC Conference Records 2000-2001	Video		
DJFS11-02	Customer Survey 2001-2001	Paper		14
DJFS11-03	Direction Card Program Records 1998-2005	Paper		
DJFS11-04	Emergency Service Assistance (ESA) Records 1998-2000	Paper		
DJFS11-05	JFS 2453 (Pending Hospital Admission Forms) 1999-2006	Paper		
DJFS11-06	JFS 3900 (Intercounty Transfer Forms) 2000-2006	Paper		
DJFS11-07	Medicaid Management Reports (Healthcheck) 1999-1999	Paper		Christian Color
DJFS11-08	Self Assessment Records 2000-2000	Paper		
DJFS11-09	Shareholder Reform Group Records 2001-2002	Paper		
DJFS11-10	Strategic Planning Records 2003-2005	Paper		
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